

WAC 132W-141-080 Cancellations. (1) Cancellations for facility rentals should be made at least forty-eight hours in advance. Notice of cancellation must be directed to the vice president of administrative services by telephone, email, or mail. Failure to cancel at least forty-eight hours in advance may result in the forfeiture of rental fees.

(2) Cancellations for catering services are the responsibility of the applicant and must be made at least forty-eight hours in advance. Notice of cancellation must be directed to the Food Services Provider, Wenatchee Valley College by telephone, email, or mail. Failure to cancel at least forty-eight hours in advance may require the user to reimburse the college for preparation and personnel expenses.

(3) Cancellations for audio/visual services are the responsibility of the applicant and must be made at least forty-eight hours in advance. Notice of cancellations must be directed to the Office of Media Services, by telephone, email, or mail. Failure to cancel at least forty-eight hours in advance may result in the forfeiture of rental fees.

[Statutory Authority: RCW 28B.50.140(13). WSR 14-08-013, § 132W-141-080, filed 3/20/14, effective 4/20/14. Statutory Authority: Chapter 28B.50 RCW. WSR 01-14-016, § 132W-141-080, filed 6/25/01, effective 7/26/01.]